

**EXEMPTION FORM - DAILY CHARGES  
(SPECIFIED INTERNATIONAL AIRPORTS)**

**A. REQUIRED INFORMATION**

NAV CANADA ACCOUNTNUMBER: \_\_\_\_\_  
 CUSTOMER /COMPANYNAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**B. DECLARATION**

I, \_\_\_\_\_, declare that the following flights listed in "Section D", are dedicated to activities that qualify for exemptions from NAV CANADA service charges.

NAME	TITLE
SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE

**C. EXEMPTION CATEGORIES**

CODE	TYPE OF EXEMPTIONS
EF1	Flights dedicated to search and rescue under the direction of police or the department of national defence
EF2	Flights dedicated to fire fighting and related operational training
EF3	Flights dedicated to air ambulance operations paid by government
EF4	Flights taking part in air shows
EF5*	Flights operated for a registered charity as defined by the <b>Income Tax Act (Canada)</b> or foreign equivalent <b>*Operators that provide services to a charitable organization under the Income Tax Act or equivalent foreign statute are required to provide a document from the Charity Organization outlining the purpose and date of the flight(s) together with proof that the organization is a registered charity.</b>
EF6	Flights of state aircraft of a foreign country, unless charging authorized by the Canadian Government
EF7	Flights under authority of the Minister of National Defence
EF8	Flights aborted due to weather conditions (not reaching their next destination and returning to the point of flight departure)
EF9*	Test flights <b>*Testing aircraft following overhauls, modifications, repairs and inspections for which a certificate of compliance is to be given or enabling aircraft to qualify for the issue or renewal of a certificate of airworthiness. Test flights to and from maintenance facilities are not exempt from the daily charges.</b>
EF10	A departure that follows a landing by a flight where an emergency was declared and where the airport had not been the intended destination.
EF11	A departure that follows a landing by a flight using the airport as a weather alternate (applies to both IFR and VFR flights where the pilot declares a diversion due to weather).
EF12	Operational training flights related to search and rescue operations under the direction of the Department of National Defence.

Questions regarding this form can be directed to a Customer Service Specialist at: 1-800-876-4693

Once completed, please return to NAV CANADA, Customer and Stakeholder Services:  
 via email: [service@navcanada.ca](mailto:service@navcanada.ca)  
 or via fax: (613)-563-3426 or 1-877-663-6656  
 or via mail: PO BOX 3411, STATION T OTTAWA ON K1P 5L6

NOTES:

1. NAV CANADA RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION TO VERIFY THAT THE INFORMATION PROVIDED IN THIS DECLARATION FORM IS ACCURATE AND TO MAKE ADJUSTMENTS TO INVOICES WHEN EXEMPTIONS HAVE BEEN IMPROPERLY CLAIMED.
2. THIS FORM IS ALSO AVAILABLE IN FRENCH AND WAS LAST UPDATED MARCH 2019.

